

CENTRAL BUCKS HIGH SCHOOL WEST

DRIVING/PARKING PERMIT INSTRUCTIONS

2023-2024

REGISTERING A VEHICLE

- Fill in all information on the front.
- Read the information on the back of the form.
- This sheet requires both a student and a parent signature on the front, along with a student signature on the 2nd page.
- You will need **photocopies of the registration(s) or the temporary registration for all vehicles that you are registering, your driver's license and your My Payments Plus receipt.**

PARKING SPACE REQUEST

- Read and fill in the information. The student needs to sign this form. Leave the space number blank.
- Include the bottom portion of this form along with the fee of \$100.00 paid at www.mypaymentsplus.com. You will need to include a copy of your receipt along with the forms and photocopies when you return it to the Safety and Security Office.
- ❖ **To be included in the lottery all forms must be returned by the deadline. Any application packet not properly completed or not containing the proper verification will not be included in the parking space lottery. Please make sure you have a contact number on your paperwork just in case it is incomplete.**
- ❖ **An email blast will be sent out once the space numbers are posted.**